

To Whom It May Concern:
5 May 2014



Dear Sir or Madam:

I have been asked by my friend and colleague, Dr. JiChul Kim, to write him a letter of recommendation for a teaching position at the University of Maryland. Please note that I am more than pleased to provide this missive for Dr. Kim and that this letter goes beyond the farthest reaches of friendship. Please allow me to explain why.

Dr. Kim and I have known each other for several years, and in those years, I have become very familiar with his work ethic and ability to accomplish goals. Now, you might counter that many individuals possess these traits. I would agree, in general, but when you consider Dr. Kim, he is exemplary in terms of work ethic to enable an organization to achieve its goals—from the general to the specifically advanced. He is inquisitive, dedicated, highly self-driven, and motivated to promote best practices for the University. His sense of purpose to achieve for himself and the University of Maryland places him in the top 5% of individuals in comparable positions. Dr. Kim is one of the most dedicated individuals I have ever met in almost 30 years in the classroom and in administrative positions, both at the two-year and four-year level of Educational institutions.

In addition to his superb work ethics to accomplish goals, Dr. Kim is a true 'people-person.' His ability to listen, synthesize the conversation, and provide a logical, rational approach to the discussion is unique. For a teaching position, this trait is not only necessary for the best outcomes for both students and professors, this trait promotes the University of Maryland in the most positive light attainable. Stated differently, Dr. Kim is one of those rare individuals who can take the classroom, with all its variables in play, and synthesize them into a cohesive learning experience—that ingrains achievement into each student for success. In all the years that I have known JiChul Kim, he is one of the most dedicated individuals because he is a person who cares for others and their well-being and success. He has a gift in this area and it is supremely applied in a classroom, where people are together for a common purpose.

In closing, while I have been brief in this letter, I hope that the reader will understand that my intent is to inform the reader, not just to provide Dr. JiChul Kim a Letter of Recommendation—my intent is to provide a true portrait of my friend. He is the epitome of a person who cares for others, follows-through on life's challenges, and makes a significant difference in the outcomes of an organization and individuals. I can think of no person that I would recommend more highly than Dr. JiChul Kim. If you would like to contact me, please know that I would welcome the opportunity to speak to you on behalf of Dr. Kim.

Best regards,

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